

# MOBILE MEDICAL UNIT ADVISORY COUNCIL

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HHS|HRSA – PINELLAS COUNTY BOARD OF COUNTY COMMISSIONERS  
HEALTH CARE FOR THE HOMELESS GRANT | #H80CS00024

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## MEETING AGENDA

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JUNE 7, 2016 | 3:00 PM – 4:30 PM  
JUVENILE WELFARE BOARD, 14155 58TH STREET N, CLEARWATER FL 33760  
CONFERENCE CALL-IN: DIAL 1-727-582-2255; PASSCODE: 718007

### Welcome | Introductions

#### 1. Chairman's Report

- i) Recruitment/Appointment/Removal of Members
- ii) Consent Agenda
  - Approval of Minutes, May 3, 2016
  - Credentialing & Privileging of Additional Providers
- iii) Unfinished Business/Follow-Up
  - Lealman Location Updates - *Drew Wagner*

#### 2. Governance/Operations

- i) Strategic Planning / Focus Group Updates – *Stephanie Reed, Ph.D*
- ii) MMU/Bayside Health Clinic Calendar – *Drew Wagner*
- iii) Patient Satisfaction Survey Results – *Drew Wagner/Dr. Chitra Ravindra*

#### 2. Fiscal

- i) Notice of Awards – *Elisa DeGregorio*

#### 4. Clinical

- i) AHCA & SA MAT Implementation Update – *Daisy Rodriguez*
- ii) MMU Client Trend Report – *Drew Wagner*
- iii) Patient Centered Medical Home Update – *Dr. Chitra Ravindra*

#### 5. Other Updates

- i) New Business

**Adjournment | Next Meeting: Tuesday, July 5, 2016 @ 3:00 pm, Juvenile Welfare Board**



**Minutes of the Monthly Meeting of the  
Mobile Medical Unit Advisory Council (MMUAC)  
May 3, 2016 | 3:00 pm**

**Location of Meeting:**

Juvenile Welfare Board  
14155 58<sup>th</sup> Street North  
Clearwater, FL 33760

**Present at Meeting:** Valerie Leonard\*, Pam Long, Mark Dufva, Sgt. Zachary Haisch, Jerry Wennlund, and Sean Murphy\*. Staff and community members present: Drew Wagner, Daisy Rodriguez, Chitra Ravindra, M.D., Stephanie Reed, Brea Greene, Dale Williams, and Elisa DeGregorio. (\*Consumer)

The regular meeting of the Mobile Medical Unit Advisory Committee (MMUAC) was called to order at 3:05 pm.

**i. Chairman's Report**

- i. **New Member Appointment:** Ms. Leonard welcomed back Sean Murphy, Jerry Wennlund and Pam Long to the meeting and has called for their nomination to the Council. Ms. Leonard also requested the removal of several members who have not shown up to meetings over the past year or have requested removal from the Council. They include Laurie Lampert (being replaced by Pam Long at Catholic Charities), Don Dean (resignation), Neil Gordon (non-attendance/no contact), Lisa Monte (non-attendance/no contact), Debra Lucas (non-attendance/no contact), Cassie Harrison (non-attendance/no contact), Robert Barnes (non-attendance/no contact), Laura Childress (non-attendance/no contact), and Phyllis Reis (non-attendance/no contact). A motion to appoint the 3 new members and remove the 9 members was made by Mark Dufva and seconded by Sgt. Haisch. The Council **voted unanimously to approve**.

**The Council is now made up of 3 consumers (waiver granted by HRSA) and 6 community members for the minimum total of 9 members.**

Ms. Rodriguez reported that she has spoken with another consumer from the Safe Harbor shelter who still expresses an interest, but has not been able to attend. She also spoke with HEP and continues to distribute flyers. Ms. Leonard also mentioned that she knows of two individuals who might be interested with whom she will follow-up with.

- ii. **Approval of Previous Minutes:** A motion to approve the minutes dated April 5, 2016, was made by Pam Long, seconded by Valerie Leonard and **unanimously approved**.
- iii. **Credentialing & Privileging:** Dr. Chitra Ravindra identified two new DOH dentists and two specialists recommended to the Council by the Medical Executive Committee for credentialing and Privileging. The list of names are highlighted in yellow in the meeting packet. Mark Dufva made a motion to accept the dentists and specialists for credentialing and privileging and the motion was seconded by Sgt. Haisch. The Council **unanimously approved** the motion.
- iv. **Unfinished Business:** In follow-up to last month's meeting, the following items were discussed:

- a. **HEP/Lealman Van Locations:** Due to the priority and finalization of the Bayside Health Clinic, the Lealman assignments were put on hold. A pilot for the May/June timeframe is still pending following the County Risk Department approval and outreach efforts started.

## I. Governance/Operations

- i. **Strategic Planning Discussion:** Dr. Stephanie Reed attended the meeting to share and distribute the final report from the focus groups conducted in March for the homeless program. A copy of the PowerPoint presentation is included in the meeting materials. Prior to reviewing the recommendations, Dr. Reed reminded the group about the methodology, demographics, and that the information presented are perceptions and individual comments made by consumers and staff and while not all the issues presented may be fact, they are important to the individuals who participated.

She noted the common themes covered were surrounding 1) communication, 2) access, and 3) quality of care. Regarding **communication**, Dr. Reed stressed the importance of having a staff liaison and point of contact at the locations where the mobile van visits. And that the staff liaison is known to other staff members and can communicate information out to the staff and clients at that particular shelter. Clients offered that “text” messages were the most effective way to communicate with the clients. It is also recommended that a “list serv” be established to communicate with key community stakeholders.

Regarding **access and customer satisfaction**, it was recommended that the County reevaluate hours to accommodate working clients; add Saturday hours; and reassess lunch hours. Another recommendation is for additional sensitivity training for staff. There was also a recommendation to decrease wait times and to evaluate the process for triage to see more critical patients first rather than first come first serve.

Regarding **quality of care**, the recommendations include coordinating with other medical care providers where possible to cover gaps in care; to explore adding nurse and mental health counselors on-site and to expand services to include vision, hearing, and podiatry.

**Discussion:** Sgt. Haisch suggested that with the opening of Bayside (opened after focus groups took place) and the implementation of the U-pass for bus transportation for all clients should ease some of the concerns regarding access.

Mark Dufva asked if we had any care coordination established in the program. Mr. Wagner responded that we do now have dedicated care coordinators for the clients and for behavioral health. Mr. Dufva also asked that if a shelter has case managers working with clients, is it possible to engage them in the medical care to remind them of appointments or follow-up/referral care? County staff reminded the Council that any release of information must be signed by the client to the identified individual/organization prior to release.

There was also discussion related to the fragmented services available, thus the need for the care coordination – specifically citing individual comments related to diabetes. Mr. Murphy spoke about his personal experience and difficulty receiving referrals for the needed services and has learned of things through the grapevine about how and where to obtain services.

Ms. Rodriguez reported that the **next step** would be to put together a committee with key staff to review the recommendations and develop a prioritized action plan for the upcoming year(s).

- ii. **MMU Calendar:** The May calendar (included in the meeting packet) for the MMU and Bayside was presented to the Council by Andrew Wagner. The Bayside Health Clinic opened on April 18<sup>th</sup> and will be open Monday – Thursday from 8 am – 8 pm; Friday from 8 am – 5 pm; and Saturdays from 8 am – 12 noon; closed Sundays. Staff training will take place on 5/26 and 5/27 for ½ day for the Substance Abuse Medication Assisted Treatment Programs and for Motivational Interviewing.

The van was out of service from April 11<sup>th</sup> through May 2<sup>nd</sup> for maintenance and repairs.

- iii. **Patient Satisfaction Surveys:** The results from the April 2016 patient satisfaction survey were distributed to the Council in the meeting packet. 26 surveys were entered into the system with excellent results.

## II. Fiscal

- i. **Notice of Awards:** Ms. DeGregorio reported that we received two Notice of Awards from HRSA dated 4/7/16 that adds a clinical service in relation to the Substance Abuse Service Expansion Award, and one dated 4/18 that completes the funding of the FY 2016 budget period at the grantee's current target funding level.

Valerie Leonard made a motion to accept the Notice of Awards from HRSA for the Substance Abuse Service Expansion Award. Pam Long seconded the motion and it was **unanimously approved** by the Council.

In addition, the Grant Agreement from the State Agency for Health Care Administration in the amount of \$485,419.12 was approved by the Board of County Commissioners on 3/29/16. A partially executed agreement was sent to the State for signature.

- ii. **New Access Point Funding Opportunity:** Ms. DeGregorio notified the Council that a new funding opportunity from HRSA was released for new access points and requested some additional thoughts and feedback. This opportunity gives health centers the chance to expand their services to sites not already in their scope, based on the demand and lack of service in existing areas of the geographic service area. The Council discussed the possibility of adding a more permanent facility/site in the South St. Petersburg area where there is a strong concentration of homeless individuals. If a new access point were established, we would have more flexibility on van to address areas that don't enough concentration for full-time services. Sgt. Haisch also pointed out that the numbers are down for this year and we should be cautious about additional sites without a verified, demonstrated need. Ms. DeGregorio thanked the Council for their thoughts and that we would finish reviewing the opportunity at the staff level and provide our final recommendation to the Council in June on whether or not to pursue the opportunity.
- iii. **340b Pharmacy Implementation:** Ms. DeGregorio updated the Council on the 340b implementation for pharmaceuticals for clients. With the addition of the new pharmacy provider this year, Citizens RX, the County is looking to implement 340b drug pricing starting in June/July of 2016. Citizens has evaluated our drug usage and has made recommendations for about 30 drugs would provide a cost savings to the County if used under the 340b pricing program. For example, for the implementation of the substance abuse MAT program, the County will be looking to obtain the drug Vivatrol under the 340b price reducing the price from about \$1300 per dose to \$500 per dose. This reduced price will allow us to potentially serve more clients than originally estimated.

### III. Clinical

- i. **AHCA and Substance Abuse Service Expansion Update:** Both new grants received were to begin implementation in the first week of June. With the AHCA grant, we will have mental health counselors from BayCare on-site with the van and at Safe Harbor to handle urgent and critical care mental health issues. Once triaged and immediate issues are addressed, the BayCare counselors will work directly with the Directions staff to ensure a seamless handoff for long-term follow-up. For the substance abuse expansion, the medical staff will be looking to identify clients who may benefit from long-term, medication assisted treatment for substance abuse/opioid use. They will be referred to the Certified Addiction Professional with Operation PAR to further assess their eligibility and enroll them into the program.

Both grant programs have a high degree of coordination between varying providers and will be monitored closely to ensure a smooth start to these additional services for clients.

- ii. **Trend Report for Patient Counts/Encounters:** A copy of the April trend report was provided to the Council members indicating that a total of 915 unduplicated patients were recorded from January 1<sup>st</sup> through April 30<sup>th</sup> for the program. The numbers are still down from the same time period last year. Mr. Wagner noted that Dr. Mungara just returned from a six week vacation, and there was a transition from Safe Harbor to Bayside Health clinic during the month.

Bayside opened on April 18<sup>th</sup> and they have had over 260 appointments. We do expect that with the opening of Bayside, clients will travel to Bayside both to see Dr. Mungara as well as for greater availability of appointments. It is yet to be determined how the patient target numbers of the van will be impacted.

The Council also discussed the benefit of having seasoned veteran doctors working with the clients and the type of productivity that can be expected depending on the provider. Dr. Mungara, a veteran doctor and long-term doctor with this program has the ability to process/see more clients than some of our newer doctors in the program. While staff expect that the newer doctors will increase productivity over time, we should be aware of the impacts to the patient target numbers and the impact on clients, especially where the van visits where clients may only have 1 opportunity that week to see a doctor.

Dr. Ravindra also made the Council aware that Festes Agrygum, Physician Assistant will be leaving the program soon, and that the Dept. of Health, is started to search for a replacement.

- iii. **Patient Centered Medical Home:** Dr. Ravindra reported that the County is finishing the application process with NCQA and the final application is due in June.

### IV. Other Updates

- i. **Bayside Health Clinic:** Mr. Wagner reported that since opening, we have put the building to the test with use of the panic alarm, the alarm system, broken A/C. They have not had too many no shows (1-2/day) but the evening hours need to be promoted more widely.
- ii. **New Business:** None.

The meeting was adjourned at 4:48 pm.

The next meeting will be held at **3:00 p.m. on Tuesday, July 5, 2016 at Juvenile Welfare Board.**

<i>Monday</i>	<i>Tuesday</i>	<i>Wednesday</i>	<i>Thursday</i>	<i>Friday</i>
		<b>1</b> <u>Clearwater</u> Pinellas Hope 5726 126 <sup>th</sup> Ave. North Clearwater, FL 33760 8:30am –5:00 pm	<b>2</b> <u>St. Petersburg</u> Salvation Army ARC 5885 66 <sup>th</sup> St. North St. Petersburg, FL. 33709 8:30am –5:00 pm	<b>3</b> <u>St. Petersburg</u> Salvation Army One Stop 1400 4 <sup>th</sup> St. South St. Petersburg, FL. 33701 8:30am – 2:30 pm VAN Maintenance 3:00 pm - 5:00 pm
<b>6</b> <u>Clearwater</u> SVDP Soup Kitchen 1340 Pierce Street Clearwater, FL. 33756 8:30am – 12:30 pm HEP 1051 Holt Ave Clearwater, FL 33755 1:30pm – 5:00 pm	<b>7</b> <u>Clearwater</u> HEP 1051 Holt Ave Clearwater, FL 33755 8:30am – 4:00 pm <i>MMUAC Meeting 3:00 pm</i> <i>JWB</i>	<b>8</b> <u>Clearwater</u> Pinellas Hope 5726 126 <sup>th</sup> Ave. North Clearwater, FL 33760 8:30am –4:00 pm VAN Maintenance 4:00 pm - 5:00 pm	<b>9</b> <u>St. Petersburg</u> Salvation Army ARC 5885 66 <sup>th</sup> St. North St. Petersburg, FL. 33709 8:30am –5:00 pm	<b>10</b> <u>St. Petersburg</u> Salvation Army One Stop 1400 4 <sup>th</sup> St. South St. Petersburg, FL. 33701 8:30am – 4:00 pm
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**\*\*No Appointment Necessary--Walk-ups Preferred\*\* Last appointment 30 minutes before closing time**

# June 2016

# Bayside Health Clinic Calendar

**Monday**

**Tuesday**

**Wednesday**

**Thursday**

**Friday**

**Saturday**

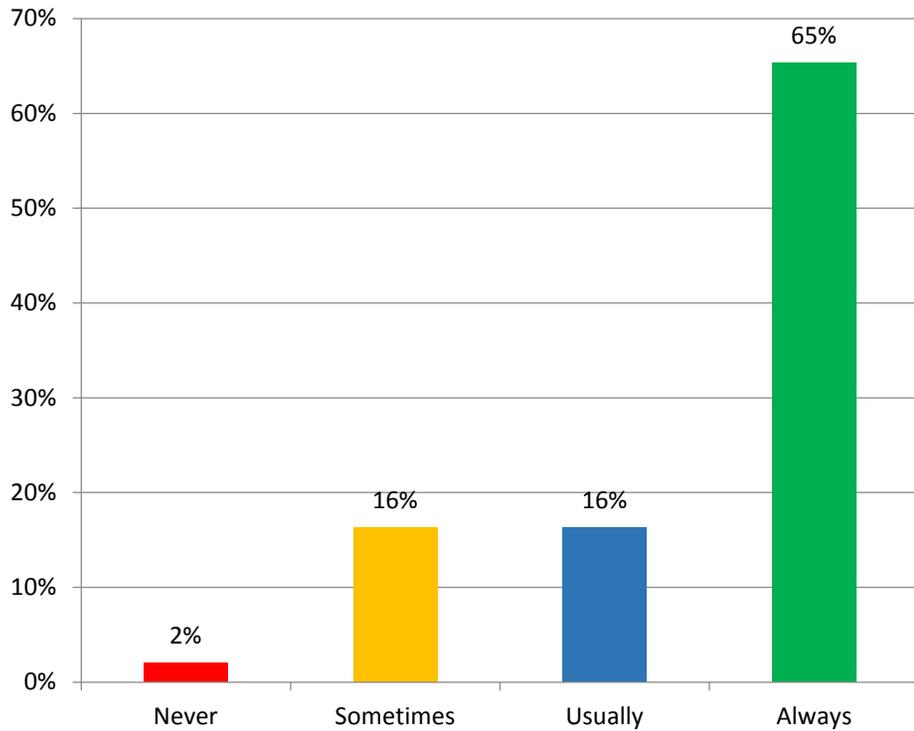
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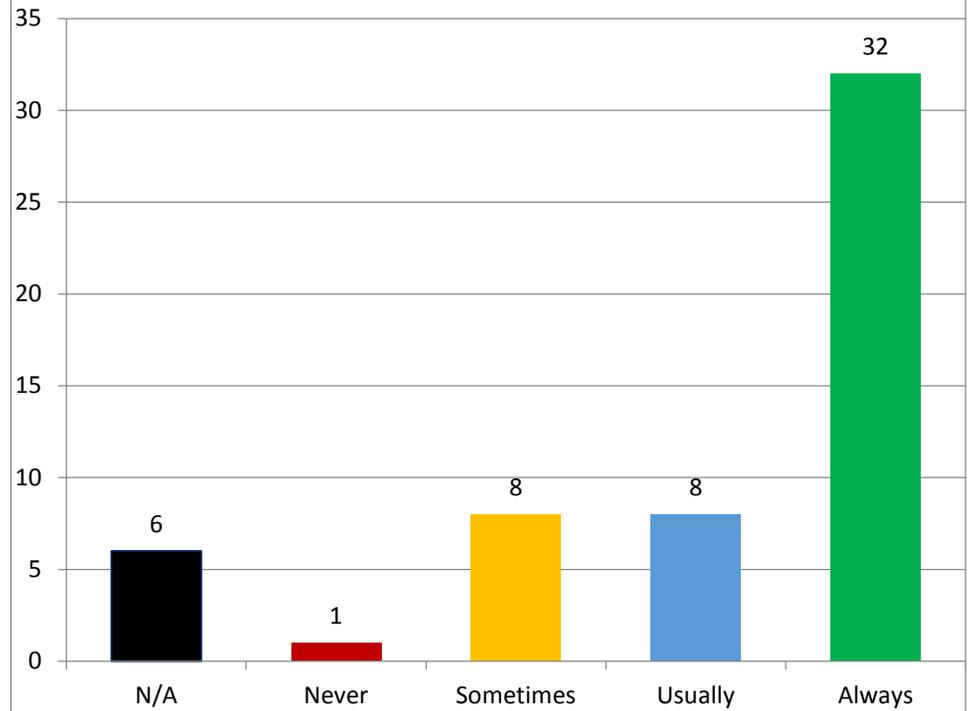
**[www.pinellascounty.org/humanservices](http://www.pinellascounty.org/humanservices) 727-453-7866**

**Pinellas County I MMU/Safe Harbor Program  
Patient Satisfaction Survey Results Report  
May 2016: Total surveys = 56**

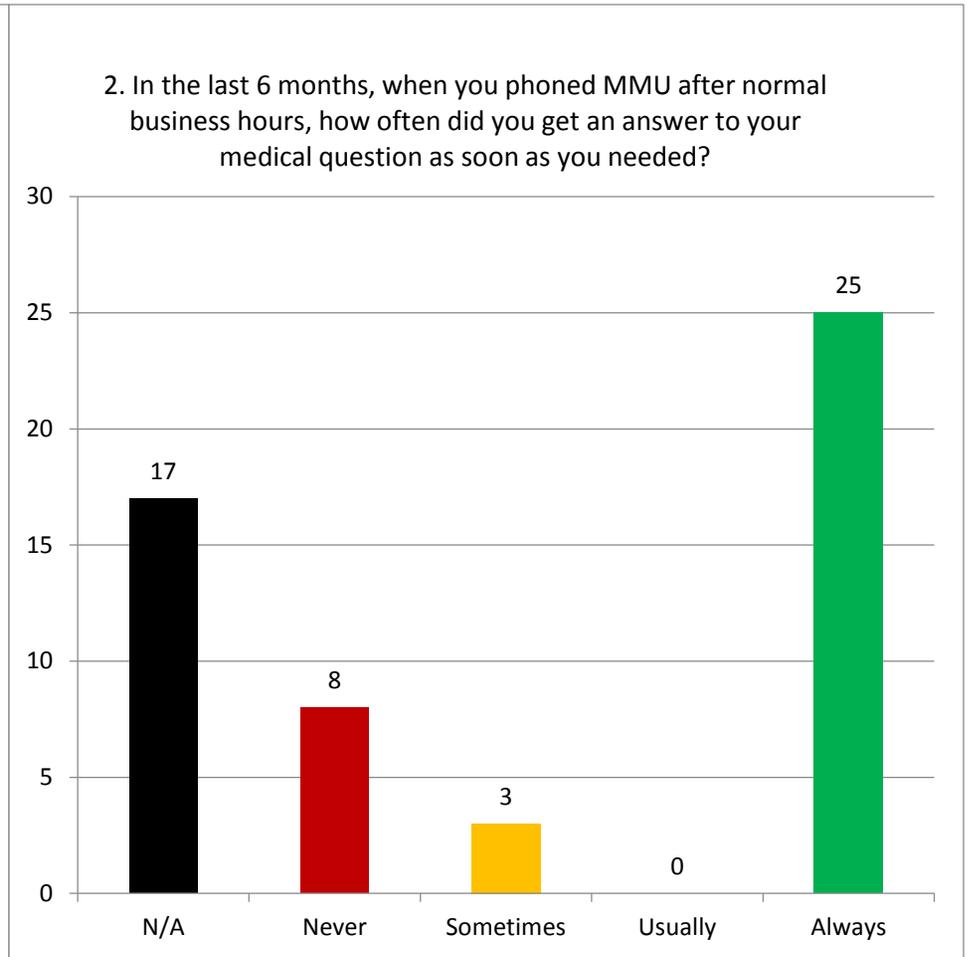
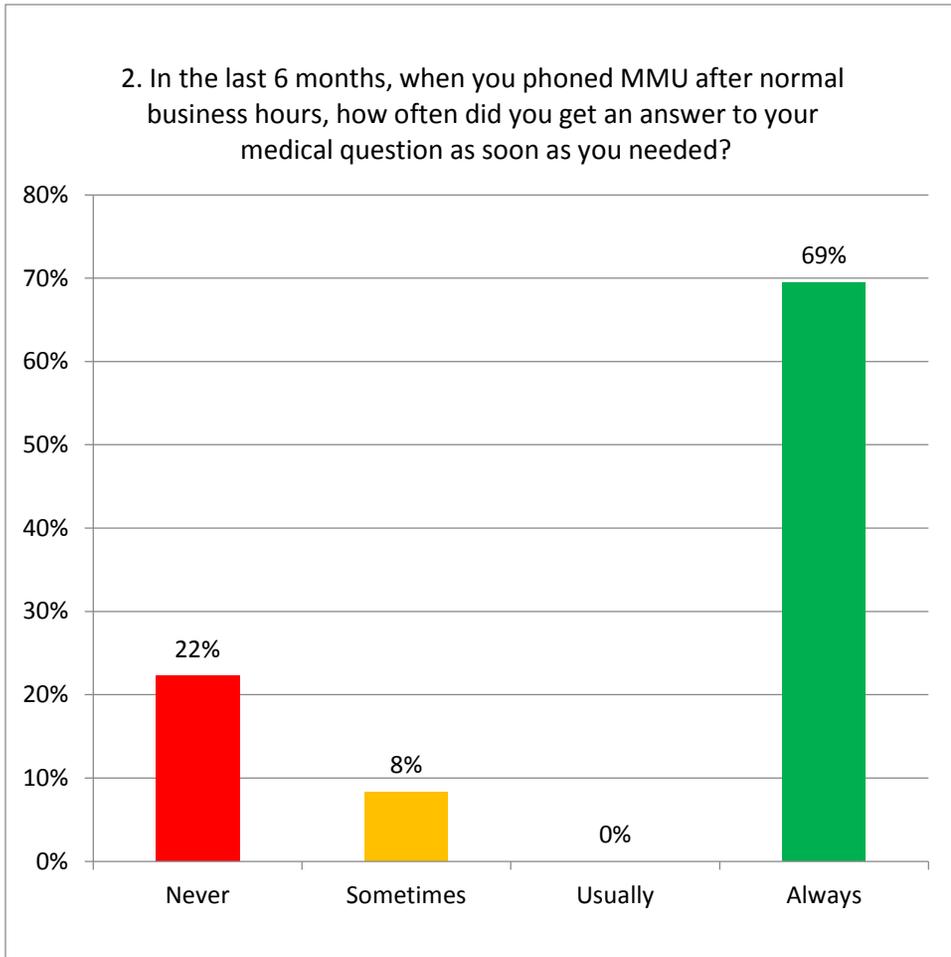
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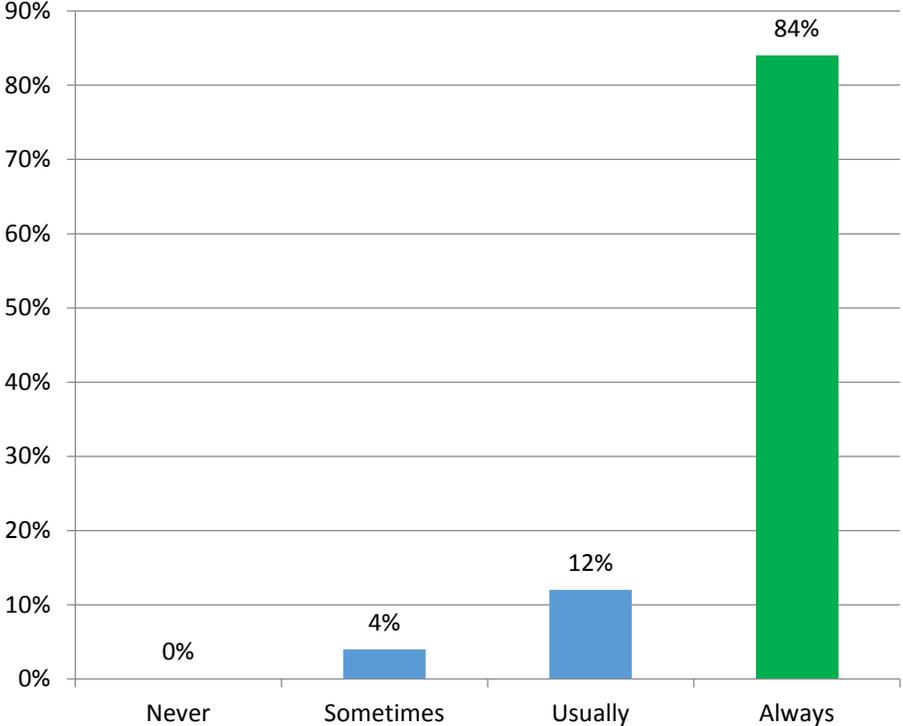


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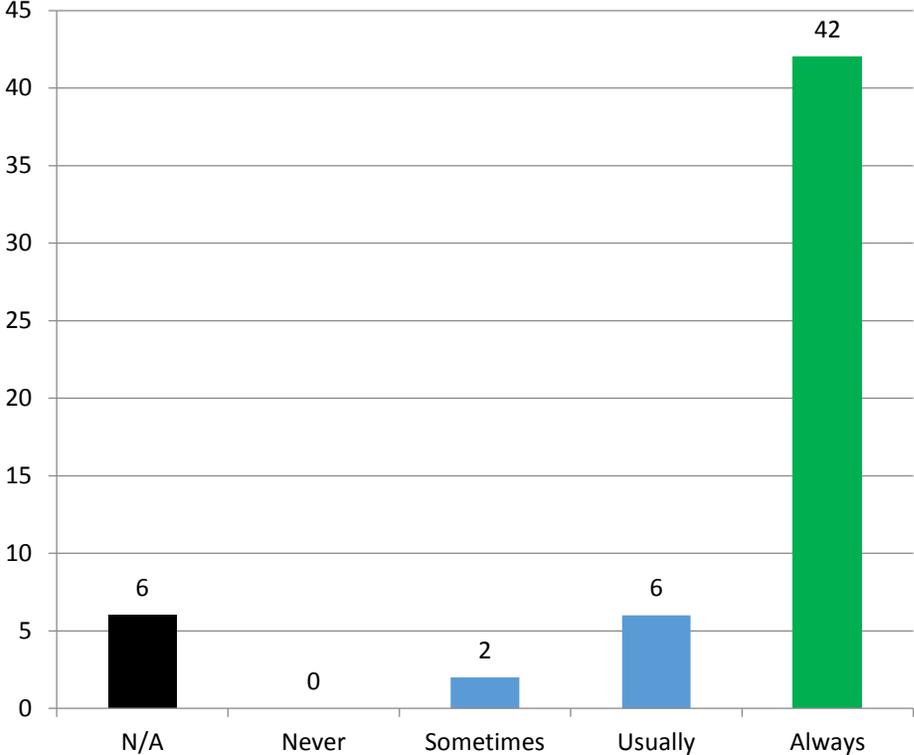


**Pinellas County I MMU/Safe Harbor Program  
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3. In the last 6 months, how often did the doctor explain things in a way that was easy to understand?

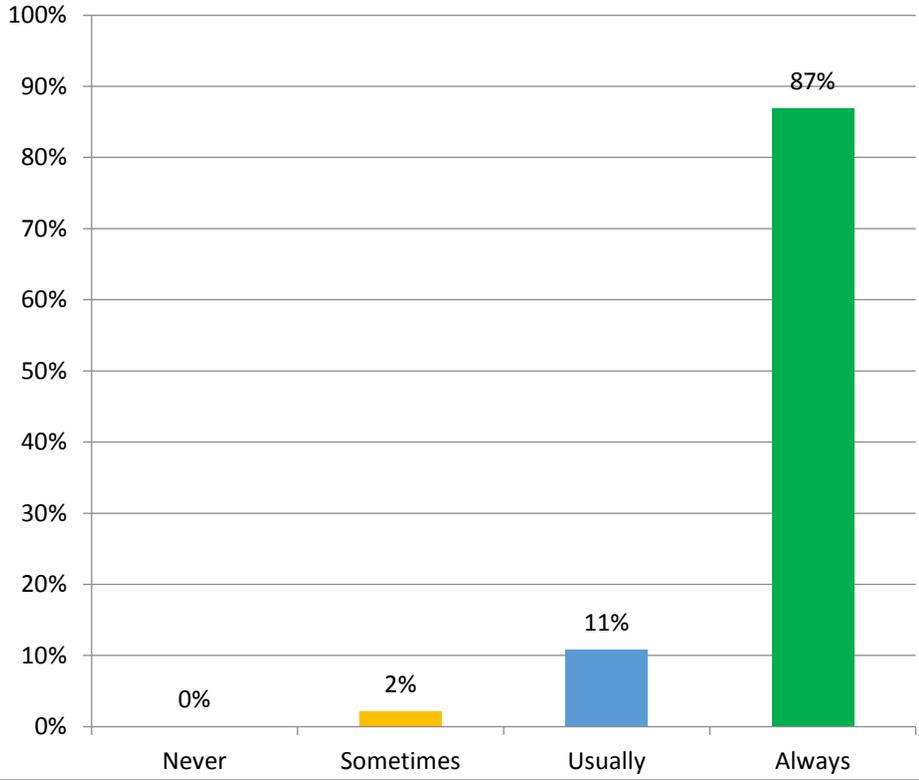


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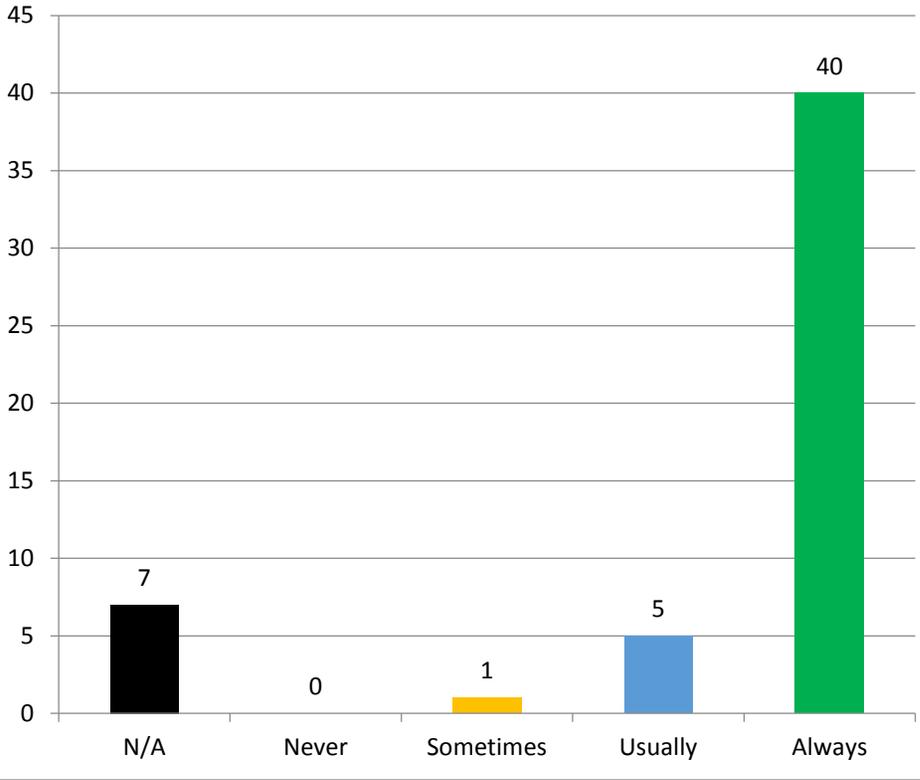


**Pinellas County I MMU/Safe Harbor Program  
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4. In the last 6 months, how often did MMU staff listen to you carefully and show respect for what you had to say?

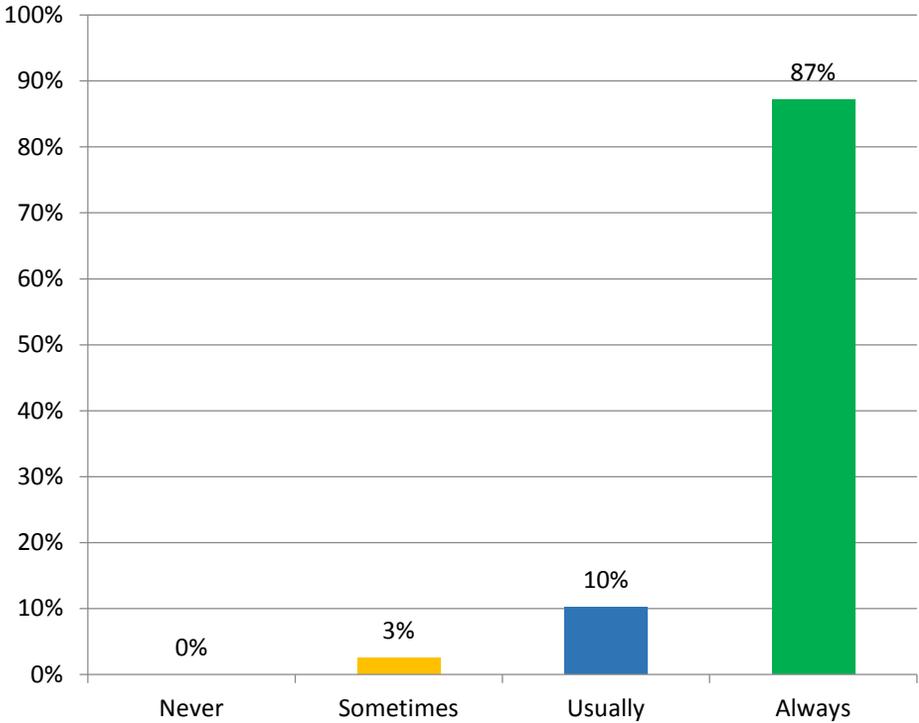


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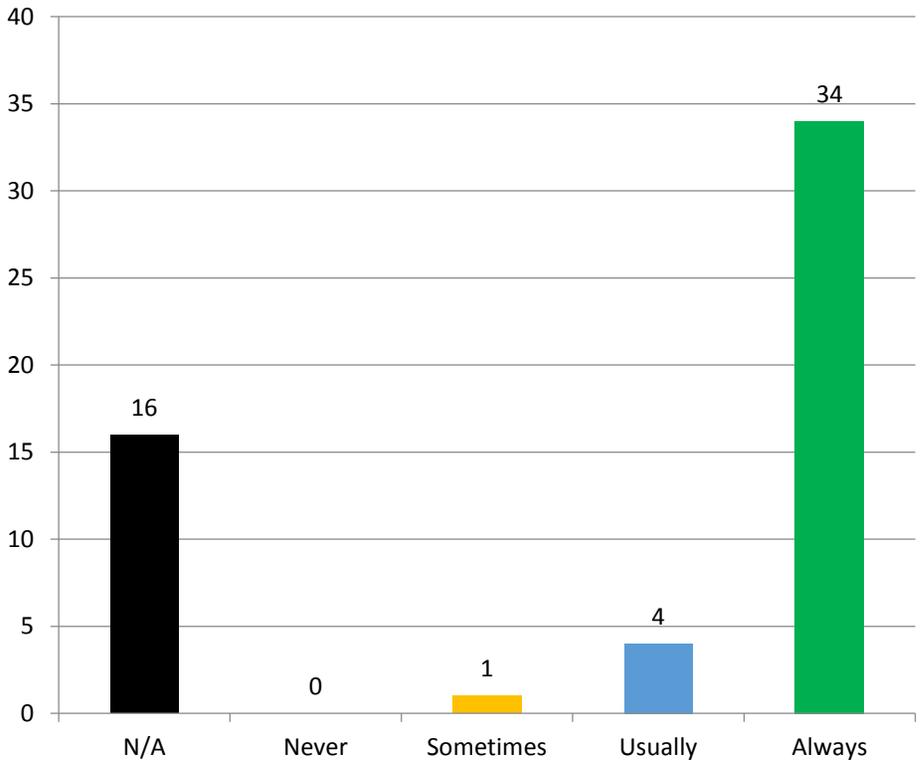


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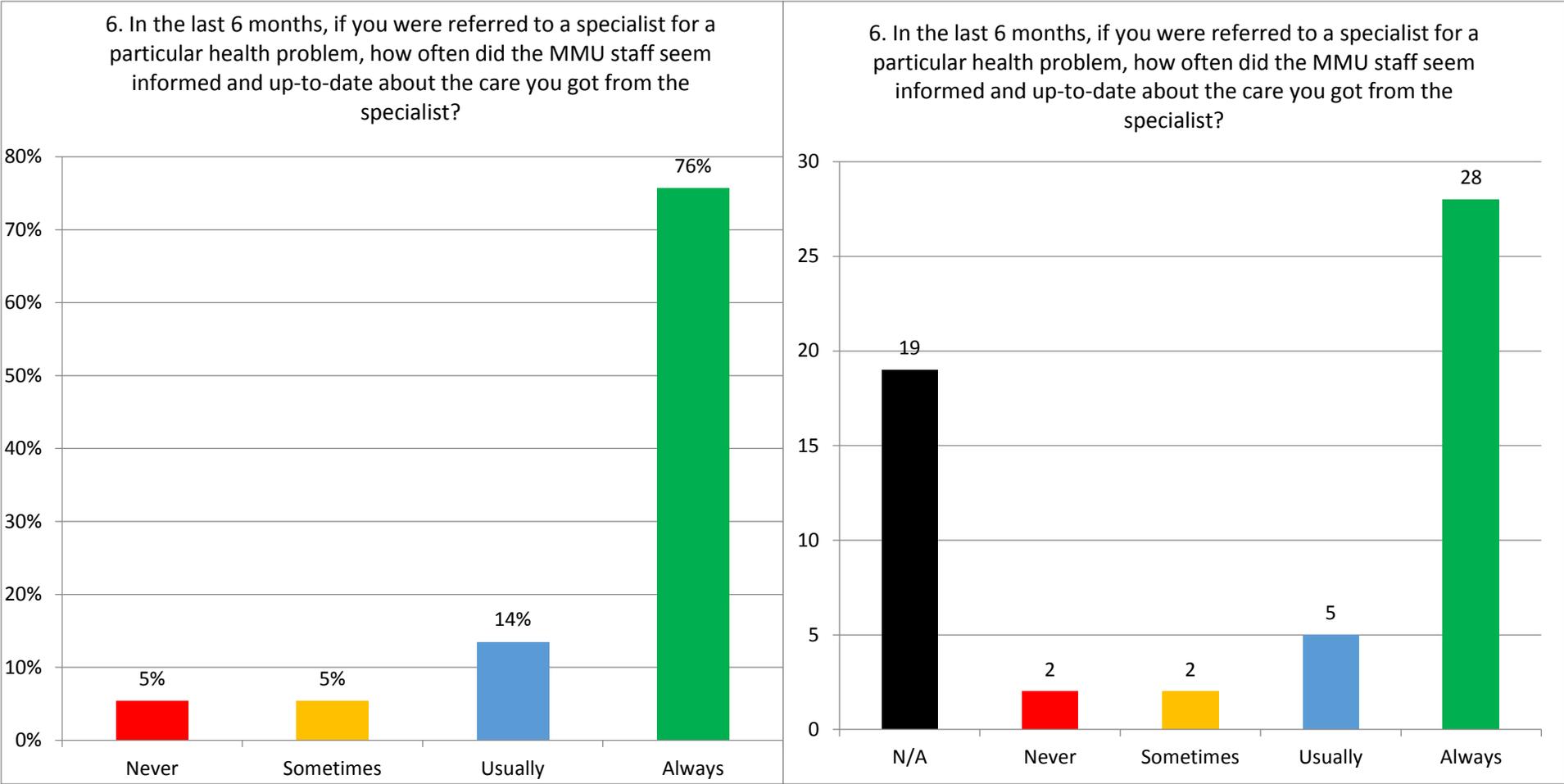
5. In the last 6 months, When you had a blood test, x-ray or other test, how often did someone from MMU follow up to give you the results?



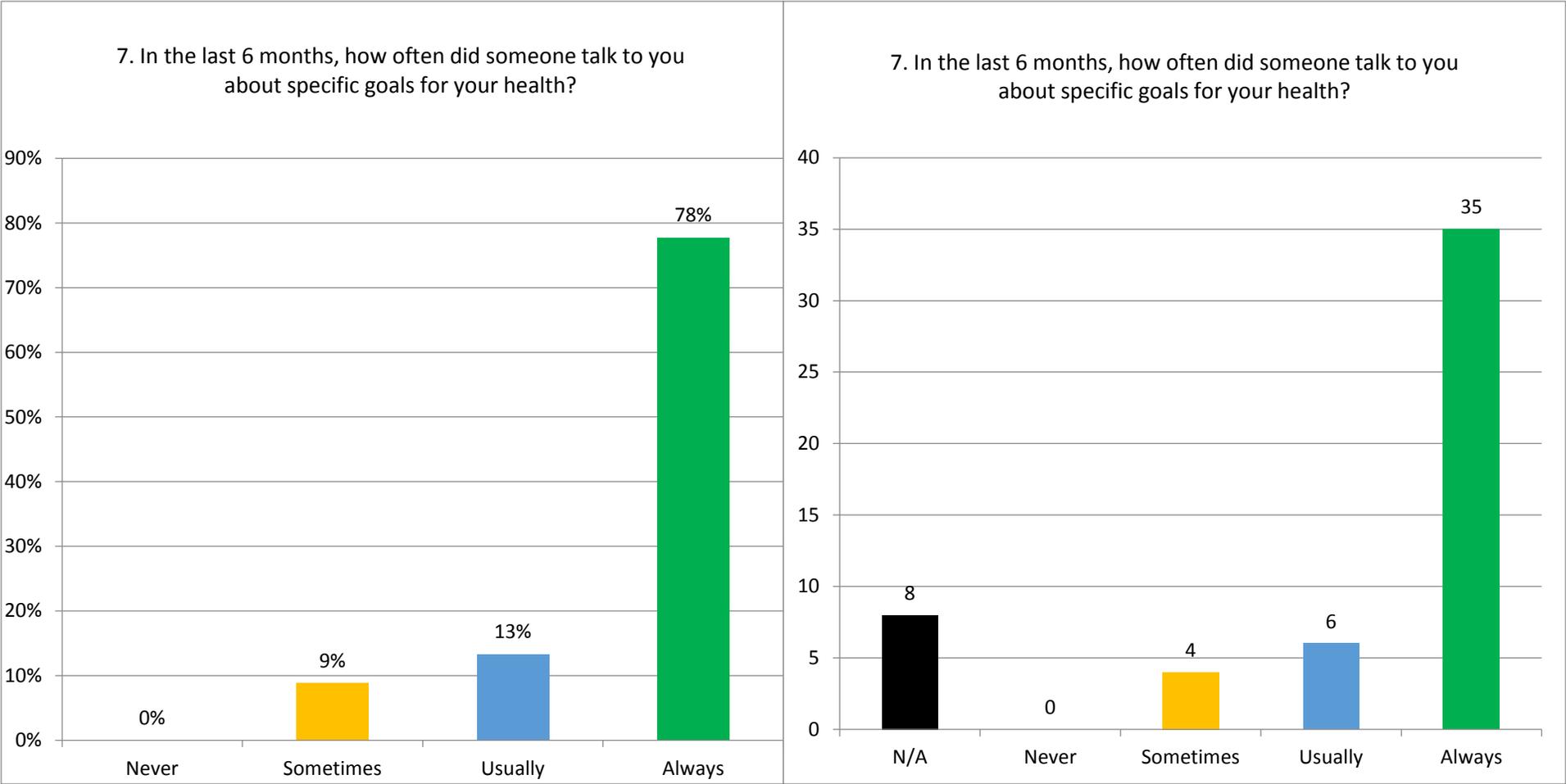
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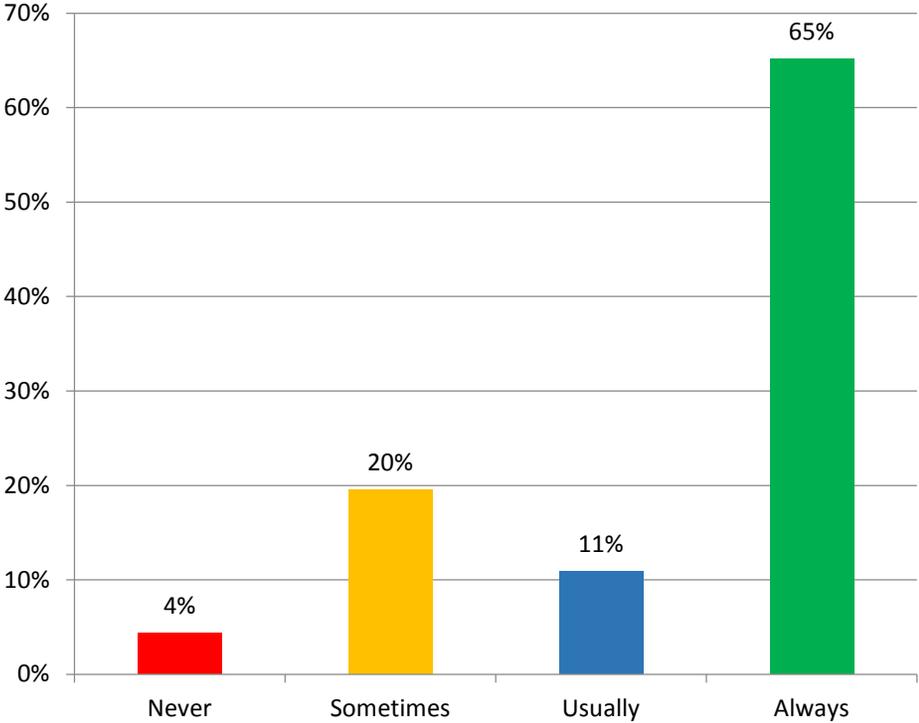


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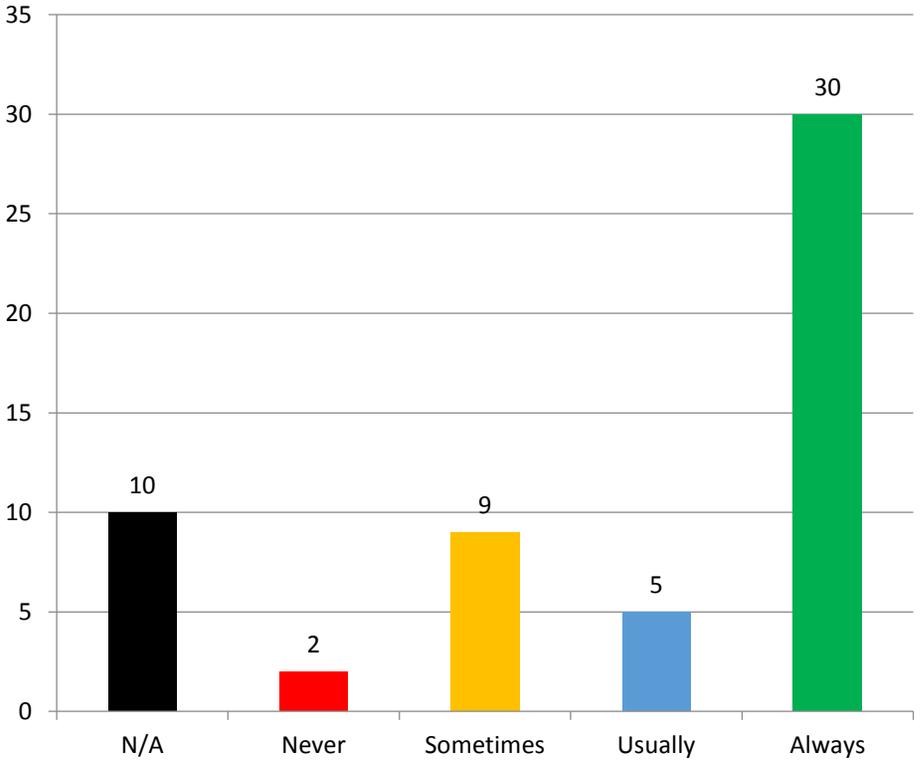


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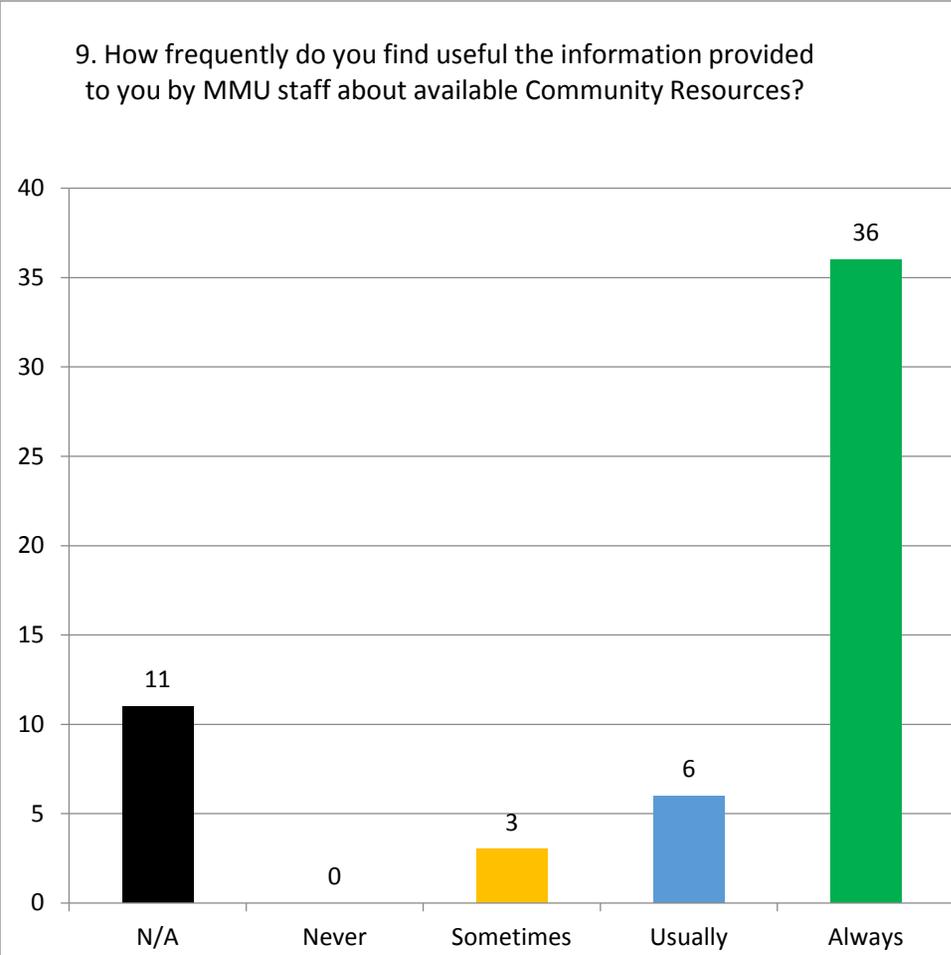
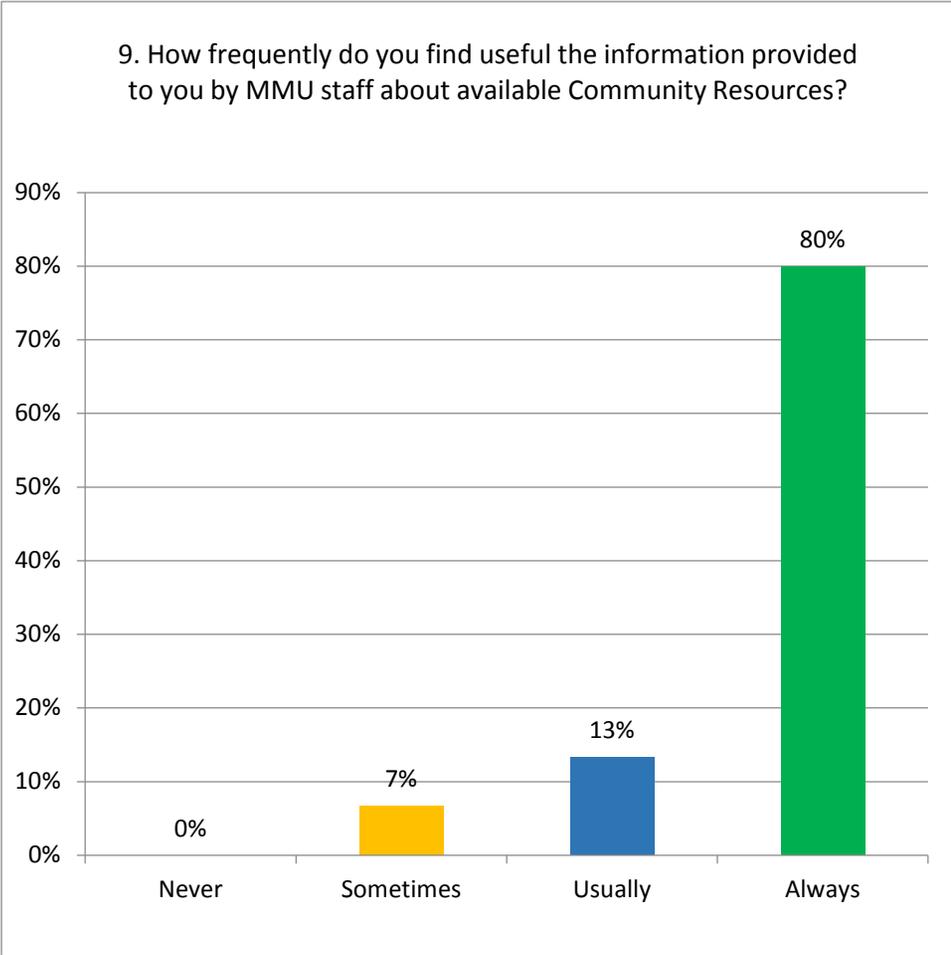
8. In the last 6 months, how often did someone talk with you about a personal problem, family problem, alcohol use, drug use, or a mental or emotional illness?



8. In the last 6 months, how often did someone talk with you about a personal problem, family problem, alcohol use, drug use, or a mental or emotional illness?



**Pinellas County I MMU/Safe Harbor Program  
Patient Satisfaction Survey Results Report  
May 2016: Total surveys = 56**





<b>1. DATE ISSUED:</b> 06/07/2016		<b>2. PROGRAM CFDA:</b> 93.224	
<b>3. SUPERSEDES AWARD NOTICE dated:</b> 04/18/2016 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.			
<b>4a. AWARD NO.:</b> 6 H80CS00024-15-04		<b>4b. GRANT NO.:</b> H80CS00024	<b>5. FORMER GRANT NO.:</b> H66CS00382
<b>6. PROJECT PERIOD:</b> <b>FROM:</b> 11/01/2001 <b>THROUGH:</b> 02/28/2019			
<b>7. BUDGET PERIOD:</b> <b>FROM:</b> 03/01/2016 <b>THROUGH:</b> 02/28/2017			



**NOTICE OF AWARD**  
**AUTHORIZATION (Legislation/Regulation)**  
 Public Health Service Act, Title III, Section 330  
 Public Health Service Act, Section 330, 42 U.S.C. 254b  
 Affordable Care Act, Section 10503  
 Public Health Service Act, Section 330, 42 U.S.C. 254, as amended.  
 Authority: Public Health Service Act, Section 330, 42 U.S.C. 254b, as amended  
 Public Health Service Act, Section 330, 42 U.S.C. 254b, as amended  
 Public Health Service Act, Section 330(e), 42 U.S.C. 254b  
 Section 330 of the Public Health Service Act, as amended (42 U.S.C. 254b, as amended) and Section 10503 of The Patient Protection and Affordable Care Act (P.L. 111-148)  
 Section 330 of the Public Health Service Act, as amended (42 U.S.C. 254b)  
 Public Health Service Act, Section 330, as amended (42 U.S.C. 254b)  
 Section 330 of the Public Health Service (PHS) Act, as amended (42 U.S.C. 254b, as amended)

**8. TITLE OF PROJECT (OR PROGRAM):** HEALTH CENTER CLUSTER

**9. GRANTEE NAME AND ADDRESS:**  
 Pinellas County Board of County Commissioners  
 315 Court Street  
 Clearwater, FL 33756-5165  
**DUNS NUMBER:**  
 055200216  
 BHCNIS # 042040

**10. DIRECTOR:** (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)  
 Daisy Rodriguez  
 Pinellas County Board of County Commissioners  
 440 Court Street, 2nd floor  
 Clearwater, FL 33756-5139

**11. APPROVED BUDGET:**(Excludes Direct Assistance)  
 Grant Funds Only  
 Total project costs including grant funds and all other financial participation

a . Salaries and Wages :	\$0.00
b . Fringe Benefits :	\$0.00
c . Total Personnel Costs :	\$0.00
d . Consultant Costs :	\$0.00
e . Equipment :	\$0.00
f . Supplies :	\$20,835.00
g . Travel :	\$1,388.00
h . Construction/Alteration and Renovation :	\$0.00
i . Other :	\$97,392.00
j . Consortium/Contractual Costs :	\$2,130,519.00
k . Trainee Related Expenses :	\$0.00
l . Trainee Stipends :	\$0.00
m . Trainee Tuition and Fees :	\$0.00
n . Trainee Travel :	\$0.00
o . TOTAL DIRECT COSTS :	\$2,250,134.00
p . INDIRECT COSTS (Rate: % of S&W/TADC) :	\$0.00
q . TOTAL APPROVED BUDGET :	\$2,250,134.00
i. Less Non-Federal Share:	\$1,002,955.00
ii. Federal Share:	\$1,247,179.00

**12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:**

a. Authorized Financial Assistance This Period	<b>\$1,247,179.00</b>
b. Less Unobligated Balance from Prior Budget Periods	
i. Additional Authority	\$0.00
ii. Offset	\$0.00
c. Unawarded Balance of Current Year's Funds	\$0.00
d. Less Cumulative Prior Awards(s) This Budget Period	\$1,247,179.00
e. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION	<b>\$0.00</b>

**13. RECOMMENDED FUTURE SUPPORT:** (Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
16	\$1,371,615.00
17	\$1,371,615.00

**14. APPROVED DIRECT ASSISTANCE BUDGET:**(In lieu of cash)

a. Amount of Direct Assistance	\$0.00
b. Less Unawarded Balance of Current Year's Funds	\$0.00
c. Less Cumulative Prior Awards(s) This Budget Period	\$0.00
d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	<b>\$0.00</b>

**15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:**  
**A=Addition B=Deduction C=Cost Sharing or Matching D=Other** **[ D ]**  
 Estimated Program Income: \$2,000.00

**16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:**  
 a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is

acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

**REMARKS:** (Other Terms and Conditions Attached []Yes []No)

**Electronically signed by Sheila Gale , Grants Management Officer on :** 06/07/2016

**17. OBJ. CLASS:** 41.51 **18. CRS-EIN:** 1596000800A2 **19. FUTURE RECOMMENDED FUNDING:** \$0.00

FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
16 - 3980879	93.224	16H80CS00024	\$0.00	\$0.00	HCH	HealthCareCenters_16
16 - 398879F	93.527	16H80CS00024	\$0.00	\$0.00	HCH	HealthCareCenters_16

## HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

## Terms and Conditions

**Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.**

### Grant Specific Condition(s)

1. **Due Date: Within 120 Days of Award Release Date**

Due Date: Within 120 Days of Award Release Date

CIS Tracking Number: CIS00035838

Delete Service Delivery Site: Pinellas County Bayside Health Clinic

14840 49th St N, Clearwater, FL 33762-2835

Within 120 days of the release date of this award (i.e., the date HRSA emailed you this Notice of Award), you **MUST** verify deletion, as required via the related EHB submission deliverable.

To access the deliverable, go to your grant folder/handbook.

### Grant Specific Term(s)

1. (CIS Tracking Number: CIS00035838) This Notice of Award (NoA) reflects approval of a proposed change in scope as of 05/30/2016:

Delete Service Delivery Site: Pinellas County Bayside Health Clinic

14840 49th St N, Clearwater, FL 33762-2835

Verification of deletion (see condition above) is **REQUIRED** to officially change your scope of project.

This change in scope must be supported within the level of grant funds currently awarded. This approval in no way obligates the Health Resources and Services Administration (HRSA) to any future support.

All prior terms and conditions remain in effect unless specifically removed.

## Contacts

### NoA Email Address(es):

Name	Role	Email
Daisy Rodriguez	Program Director	darodriguez@pinellascounty.org
Daisy M Rodriguez	Authorizing Official	darodriguez@pinellascounty.org
Daisy Rodriguez	Point of Contact	darodriguez@pinellascounty.org

Note: NoA emailed to these address(es)

### Program Contact:

For assistance on programmatic issues, please contact Arlene Walker at:  
DHHS/HRSA/BPHC  
61 Forsyth St SW  
Atlanta, GA, 30303-8931  
Email: [arlene.walker@hrsa.hhs.gov](mailto:arlene.walker@hrsa.hhs.gov)  
Phone: (404) 562-4150  
Fax: (404) 562-7999

### Division of Grants Management Operations:

For assistance on grant administration issues, please contact Eric Brown at:

5600 Fishers Lane  
RM 10SWH03  
Rockville, MD, 20857-  
Email: Ebrown@hrsa.gov  
Phone: (301) 945-9844

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<b>1. DATE ISSUED:</b> 06/07/2016		<b>2. PROGRAM CFDA:</b> 93.224	
<b>3. SUPERSEDES AWARD NOTICE dated:</b> 04/18/2016 except that any additions or restrictions previously imposed remain in effect unless specifically rescinded.			
<b>4a. AWARD NO.:</b> 6 H80CS00024-15-05		<b>4b. GRANT NO.:</b> H80CS00024	<b>5. FORMER GRANT NO.:</b> H66CS00382
<b>6. PROJECT PERIOD:</b> <b>FROM:</b> 11/01/2001 <b>THROUGH:</b> 02/28/2019			
<b>7. BUDGET PERIOD:</b> <b>FROM:</b> 03/01/2016 <b>THROUGH:</b> 02/28/2017			



**NOTICE OF AWARD**  
**AUTHORIZATION (Legislation/Regulation)**  
 Public Health Service Act, Title III, Section 330  
 Public Health Service Act, Section 330, 42 U.S.C. 254b  
 Affordable Care Act, Section 10503  
 Public Health Service Act, Section 330, 42 U.S.C. 254, as amended.  
 Authority: Public Health Service Act, Section 330, 42 U.S.C. 254b, as amended  
 Public Health Service Act, Section 330, 42 U.S.C. 254b, as amended  
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 Public Health Service Act, Section 330, as amended (42 U.S.C. 254b)  
 Section 330 of the Public Health Service (PHS) Act, as amended (42 U.S.C. 254b, as amended)

**8. TITLE OF PROJECT (OR PROGRAM):** HEALTH CENTER CLUSTER

**9. GRANTEE NAME AND ADDRESS:**  
 Pinellas County Board of County Commissioners  
 315 Court Street  
 Clearwater, FL 33756-5165  
**DUNS NUMBER:**  
 055200216  
 BHCNIS # 042040

**10. DIRECTOR:** (PROGRAM DIRECTOR/PRINCIPAL INVESTIGATOR)  
 Daisy Rodriguez  
 Pinellas County Board of County Commissioners  
 440 Court Street, 2nd floor  
 Clearwater, FL 33756-5139

**11. APPROVED BUDGET:**(Excludes Direct Assistance)  
 Grant Funds Only  
 Total project costs including grant funds and all other financial participation

a . Salaries and Wages :	\$0.00
b . Fringe Benefits :	\$0.00
c . Total Personnel Costs :	\$0.00
d . Consultant Costs :	\$0.00
e . Equipment :	\$0.00
f . Supplies :	\$20,835.00
g . Travel :	\$1,388.00
h . Construction/Alteration and Renovation :	\$0.00
i . Other :	\$97,392.00
j . Consortium/Contractual Costs :	\$2,130,519.00
k . Trainee Related Expenses :	\$0.00
l . Trainee Stipends :	\$0.00
m . Trainee Tuition and Fees :	\$0.00
n . Trainee Travel :	\$0.00
o . TOTAL DIRECT COSTS :	\$2,250,134.00
p . INDIRECT COSTS (Rate: % of S&W/TADC) :	\$0.00
q . TOTAL APPROVED BUDGET :	\$2,250,134.00
i. Less Non-Federal Share:	\$1,002,955.00
ii. Federal Share:	\$1,247,179.00

**12. AWARD COMPUTATION FOR FINANCIAL ASSISTANCE:**

a. Authorized Financial Assistance This Period	<b>\$1,247,179.00</b>
b. Less Unobligated Balance from Prior Budget Periods	
i. Additional Authority	\$0.00
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**13. RECOMMENDED FUTURE SUPPORT:** (Subject to the availability of funds and satisfactory progress of project)

YEAR	TOTAL COSTS
16	\$1,371,615.00
17	\$1,371,615.00

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a. Amount of Direct Assistance	\$0.00
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d. AMOUNT OF DIRECT ASSISTANCE THIS ACTION	<b>\$0.00</b>

**15. PROGRAM INCOME SUBJECT TO 45 CFR 75.307 SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:**  
**A=Addition B=Deduction C=Cost Sharing or Matching D=Other** [ D ]  
 Estimated Program Income: \$2,000.00

**16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY HRSA, IS ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:**  
 a. The grant program legislation cited above. b. The grant program regulation cited above. c. This award notice including terms and conditions, if any, noted below under REMARKS. d. 45 CFR Part 75 as applicable. In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is

acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

**REMARKS:** (Other Terms and Conditions Attached []Yes []No)

*Electronically signed by Sheila Gale , Grants Management Officer on : 06/07/2016*

**17. OBJ. CLASS:** 41.51    **18. CRS-EIN:** 1596000800A2    **19. FUTURE RECOMMENDED FUNDING:** \$0.00

FY-CAN	CFDA	DOCUMENT NO.	AMT. FIN. ASST.	AMT. DIR. ASST.	SUB PROGRAM CODE	SUB ACCOUNT CODE
16 - 3980879	93.224	16H80CS00024	\$0.00	\$0.00	HCH	HealthCareCenters_16
16 - 398879F	93.527	16H80CS00024	\$0.00	\$0.00	HCH	HealthCareCenters_16

## HRSA Electronic Handbooks (EHBs) Registration Requirements

The Project Director of the grant (listed on this NoA) and the Authorizing Official of the grantee organization are required to register (if not already registered) within HRSA's Electronic Handbooks (EHBs). Registration within HRSA EHBs is required only once for each user for each organization they represent. To complete the registration quickly and efficiently we recommend that you note the 10-digit grant number from box 4b of this NoA. After you have completed the initial registration steps (i.e., created an individual account and associated it with the correct grantee organization record), be sure to add this grant to your portfolio. This registration in HRSA EHBs is required for submission of noncompeting continuation applications. In addition, you can also use HRSA EHBs to perform other activities such as updating addresses, updating email addresses and submitting certain deliverables electronically. Visit <https://grants3.hrsa.gov/2010/WebEPSExternal/Interface/common/accesscontrol/login.aspx> to use the system. Additional help is available online and/or from the HRSA Call Center at 877-Go4-HRSA/877-464-4772.

## Terms and Conditions

**Failure to comply with the remarks, terms, conditions, or reporting requirements may result in a draw down restriction being placed on your Payment Management System account or denial of future funding.**

### Grant Specific Condition(s)

1. **Due Date: Within 120 Days of Award Release Date**

Due Date: Within 120 Days of Award Release Date

(CIS Tracking Number: CIS00035837 - Add Service Delivery Site: Bayside Health Clinic

14808 49th Street N., Clearwater, FL 33762)

Within 120 days of the release date of this award (i.e., the date HRSA emailed you this Notice of Award), you **MUST** verify implementation of this CIS, as required via the related EHB submission deliverable.

To access the deliverable, go to your grant folder/handbook.

### Grant Specific Term(s)

1. (CIS Tracking Number: CIS00035837) This Notice of Award (NoA) reflects approval of a proposed change in scope as of 06/03/2016:

Add Service Delivery Site: Bayside Health Clinic

14808 49th Street N., Clearwater, FL 33762

Verification of implementation (see condition above) is **REQUIRED** for your CIS request to be officially included in your scope of project.

This change in scope must be supported within the level of grant funds currently awarded. This approval in no way obligates the Health Resources and Services Administration (HRSA) to any future support.

2. Grantees are reminded that separate Medicare enrollment applications must be submitted for each "permanent unit" at which they provide services. This includes units considered both "permanent sites" and "seasonal sites" under their HRSA scope of project. (For the definition of permanent and seasonal sites under the scope of project, see Section III of Program Information Notice 2008-01, Defining Scope of Project and Policy for Requesting Changes at <http://bphc.hrsa.gov/policiesregulations/policies/pin200801defining.html>) Therefore, for Medicare purposes, a single health center organization may consist of two or more FQHCs, each of which must be separately enrolled in Medicare and submit bills using its unique Medicare Billing Number.

The Medicare enrollment application can be located at <http://www.cms.hhs.gov/cmsforms/downloads/cms855a.pdf>. To identify the address where the package should be mailed, please refer to [http://www.cms.hhs.gov/MedicareProviderSupEnroll/downloads/contact\\_list.pdf](http://www.cms.hhs.gov/MedicareProviderSupEnroll/downloads/contact_list.pdf). The appropriate Medicare contractor is listed next to "Fiscal Intermediary."

Successful enrollment in Medicare as an FQHC does not automatically qualify a health center for payment as an FQHC under its State Medicaid program. Health centers should contact their State Medicaid office directly to determine the process and timeline for becoming eligible for payment as an FQHC under Medicaid.

All prior terms and conditions remain in effect unless specifically removed.

## Contacts

### NoA Email Address(es):

Name	Role	Email
------	------	-------

Daisy Rodriguez	Point of Contact	darodriguez@pinellascounty.org
Daisy M Rodriguez	Authorizing Official	darodriguez@pinellascounty.org
Daisy Rodriguez	Program Director	darodriguez@pinellascounty.org

Note: NoA emailed to these address(es)

### **Program Contact:**

For assistance on programmatic issues, please contact Arlene Walker at:  
DHHS/HRSA/BPHC  
61 Forsyth St SW  
Atlanta, GA, 30303-8931  
Email: arlene.walker@hrsa.hhs.gov  
Phone: (404) 562-4150  
Fax: (404) 562-7999

### **Division of Grants Management Operations:**

For assistance on grant administration issues, please contact Eric Brown at:  
5600 Fishers Lane  
RM 10SWH03  
Rockville, MD, 20857-  
Email: Ebrown@hrsa.gov  
Phone: (301) 945-9844

MMU 2015-2016 Trend Report for Unduplicated Patients & Qualified Medical Encounters by RM O'Brien

Data source: NextGen EPM 6/1/16 @ 8:00 AM; and 2015-2016 Trend Reports

Unduplicated Patients				
Calendar Month	2016 Totals			2015 Totals
	Monthly increase, all sites except Safe Harbor	Safe Harbor/Bayside ONLY monthly increase	Monthly cumulative including expanded clinic, Safe Harbor	Monthly cumulative including expanded clinic
January	216	135	351	413
February	154	65	570	626
March	104	63	737	840
April	71	107	915	1024
May	78	99	1092	1165
June				1354
July				1512
August				1657
September				1794
October				1980
November				2109
December				
Total for year	<u>623</u>	<u>469</u>	<b>1092</b>	<b>2241* less 2 test patients</b>

Qualified Medical Encounters				
Calendar Month	2016 Totals			2015 Totals
	Monthly increase, all sites except Safe Harbor	Safe Harbor/Bayside ONLY monthly increase	Monthly cumulative including expanded clinic, Safe Harbor	Monthly cumulative including expanded clinic
January	252	209	461	505
February	276	165	902	991
March	257	179	1338	1542
April	222	261	1821	2117
May	270	225	2316	2587
June				3148
July				3708
August				4208
September				4715
October				5371
November				5841
December				
Total for year	<u>1277</u>	<u>1039</u>	<b>2316</b>	<b>6375</b>

MMU Unduplicated Patients report for 1/1/16-5/31/16 by RM O'Brien

Data source: NextGen EPM 6/1/16 @ 8:00 AM

Location/Site	2016 Totals for 1/1/16-5/31/16	
	Unduplicated Patient Count	Percentage of Total Unduplicated Patient Count
Ex Offender Showcase	1	0%
Pinellas Hope	146	13%
Safe Harbor/Bayside	469	43%
Salvation Army (ARC)	138	13%
Salvation Army 1-Stop (St. Petersburg)	134	12%
St. Vincent DePaul (Clearwater)	83	8%
St. Vincent DePaul (St. Petersburg)	79	7%
Homeless Emergency Project (HEP)	42	4%
<b>Totals (1092)</b>	<b>1092</b>	<b>100%</b>

MMU Qualified Medical Encounter report for 1/1/16-5/31/16 by RM O'Brien

Data source: NextGen EPM 6/1/16 @ 8:00 AM

Location/Site	2016 Totals: Qualified Medical Encounters for 1/1/16-5/31/16			
	New: 99201-99205	Established: 99211-99215	Total of New & Established: 99201-99215	Percentage of Total New and Established
ExOffender Showcase	0	0	0	0%
Pinellas Hope	47	263	310	13%
Safe Harbor/Bayside	189	850	1039	45%
Salvation Army ARC	41	292	333	14%
Salvation Army 1-Stop (St. Petersburg)	34	232	266	11%
St. Vincent DePaul (Clearwater)	18	114	132	6%
St. Vincent DePaul (St. Petersburg)	26	114	140	6%
Homeless Emergency Project (HEP)	22	74	96	4%
<b>Totals (2316)</b>	<b>377</b>	<b>1939</b>	<b>2316</b>	<b>100%</b>

